



# Identification and On-Line Debit Card (VSU 1Card and FLEX)

## 1. Policy Statement

The VSU 1Card is your student ID as well as a multipurpose card to be used throughout campus. The VSU 1Card bears your name, photograph, student ID number, and encoded magnetic stripe. The VSU 1Card is property of the university; therefore, it must be surrendered to university officials upon request and should be carried at all times. Use of the card means that you accept future changes in terms and conditions that regulate the use of the VSU 1Card and accounts thereon; said changes will apply to all cards in circulation and in use at that time and will supersede the terms and conditions in effect at the time the card was acquired.

The current replacement fee must be paid for all replacement VSU 1Cards (visit the 1Card website for fee information). Two (2) forms of identification are required to obtain a VSU 1Card, one of which must be a government issued photo ID—this includes replacement cards.

\*If you are enrolled in online-only courses, a VSU 1Card is not required. If you elect to have a card printed, please request it via the link in your student account in Banner. A \$25 fee applies.

**A FLEX Account** is a campus debit account which allows you to make purchases using your VSU 1 Card. The VSU 1Card is required to access the FLEX Account (and its shadowed vending and laundry privileges), check out library material, printing, testing, and the following services and privileges for which you must pay fees in advance:

- Athletic events
- Residence Hall access
- Dining Plans/Privileges
- Health Center Privileges
- Admission to the Student Recreation Center

FLEX is the only form of payment accepted in laundry room locations on campus. FLEX is also an accepted form of payment at most snack and drink vending machines. A limited number of drink vending machines are equipped with bank credit/debit card readers, and all snack and drink equipment accept cash. The FLEX account is also accepted at some off campus food locations.

You may visit our [1Card Online Card Office](#) to make credit card deposits, check your FLEX balance and transaction history, or suspend your card if it is lost or stolen. Excess financial aid may be allocated for your FLEX Account during specific dates each semester on the VSU Banner Web registration page. Keep in mind, however, that your fees and matriculation come out of your financial aid before excess funds are applied to your FLEX Account.

Visit our web page at [www.vsu1card.com](http://www.vsu1card.com) for specific policies and dates concerning the VSU 1Card and its privileges.



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## 2. Affected Stakeholders

Indicate all entities and persons within the university affected by this policy:

- Alumni       Graduate Students       Undergraduate Students  
 Staff       Faculty       Student Employees  
 Visitors       Vendors/Contractors       Other: Retirees

## 3. Policy Attributes

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| <i>Responsible Office(s)</i>     | Auxiliary Services, 1200 N. Patterson St., 229-333-5706, auxserve@valdosta.edu                     |
| <i>Approving Officer or Body</i> | Vice President, Finance and Administration, University Center, 1205 N. Patterson St., 229-333-5710 |
| <i>First Issued</i>              | 06/26/2009   |
| <i>Date Revised</i>              | 01/17/2019   |
| <i>Next Review Date</i>          | 01/22/2021   |